Vocabulary, Grammar and Punctuation



Year 2	Year 3 & Year 4
Pupils should be taught to:	Develop their understanding of the concepts set out in English Appendix 2 by:
Develop their understanding of the concepts set out in English Appendix 2 by:	• extending the range of sentences with more than one clause by using a wider range of conjunctions, e.g. <i>when</i> , <i>if</i> , <i>because</i> , <i>although</i>
 learning how to use both familiar and new punctuation correctly (see English Appendix 2), including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted 	 using the present perfect form of verbs to mark relationships of time and cause
forms and the possessive (singular)	 choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition
 sentences with different forms: statement, question, exclamation, command 	 using conjunctions, adverbs and prepositions to express time and cause
• expanded noun phrases to describe and specify, e.g. <i>the blue butterfly</i>	using fronted adverbialslearning the grammar for years 3 and 4 in English Appendix 2
 the present and past tenses correctly and consistently including the progressive form 	Indicate grammatical and other features by: • using commas after fronted adverbials
• subordination (using <i>when</i> , <i>if</i> , <i>that</i> , or <i>because</i>) and co- ordination (using <i>or</i> , <i>and</i> , or <i>but</i>)	 indicating possession by using the possessive apostrophe with plural nouns using and punctuating direct speech
 the grammar for year 2 in English Appendix 2 using some features of written Standard English 	 use and understand the grammatical terminology in English Appendix 2 accurately and appropriately when discussing their writing and reading.
use and understand the grammatical terminology in English Appendix 2 in discussing their writing.	



	Year 2	Year 3 & Year 4
tion	Pupils should be taught to:	Pupils should be taught to:
Composition	 Develop positive attitudes towards and stamina for writing by: writing narratives about personal experiences and those of others (real and fictional) 	 Plan their writing by: discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar
	writing about real events	discussing and recording ideas
	writing poetry	Draft and write by:
	writing for different purposes	 composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing
	Consider what they are going to write before beginning by:	range of sentence structures (See English Appendix 2)
	 planning or saying out loud what they are going to write about 	organising paragraphs around a theme
	• writing down ideas and/or key words, including new vocabulary	in narratives, creating settings, characters and plot
	 encapsulating what they want to say, sentence by sentence 	 in non-narrative material, using simple organisational devices (for examples headings and sub-headings)
	Make simple additions, revisions and corrections to their own writing by:	
	 evaluating their writing with the teacher and other pupils 	 Evaluate and edit by: assessing the effectiveness of their own and others' writing and suggesting improvements
	 re-reading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form 	 proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences
	 proof-reading to check for errors in spelling, grammar and punctuation (e.g. ends of sentences punctuated correctly) 	proof-read for spelling and punctuation errors
	read aloud what they have written with appropriate intonation to make the meaning clear.	read aloud their own writing, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear



	Year 2	Year 3/4
- Spelling	Pupils should be taught to spell:	Pupils should be taught to spell:
	 segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly 	 use further prefixes and suffixes and understand how to add them (English Appendix 1)
Transcription	 learning new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones 	 spell further homophones spell words that are often misspelt (English Appendix 1)
		spell words that are often misspell (English Appendix 1)
	 learning to spell common exception words 	 place the possessive apostrophe accurately in words with regular plurals [for example, girls', boys'] and in words with irregular plurals [
	 learning to spell more words with contracted forms 	for example , children's]
	 learning the possessive apostrophe (singular) [for example, the girl's book] 	 use the first two or three letters of a word to check its spelling in a dictionary
	distinguishing between homophones and near-homophones	 write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far
	 add suffixes to spell longer words, e.g. –ment, –ness, –ful, –less, –ly 	
	• apply spelling rules and guidelines, as listed in English Appendix 1	
	 write from memory simple sentences dictated by the teacher that include words using GPCs, common exception words and punctuation taught so far 	



	Year 2	Year 3/4
Handwriting	 Pupils should be taught to: form lower-case letters of the correct size relative to one another start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left un-joined write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters use spacing between words that reflects the size of the letters 	 Pupils should be taught to: use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left un-joined increase the legibility, consistency and quality of their handwriting, e.g. by ensuring that the downstrokes of letters are parallel and equidistant; that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch